

Commissioner of Parks & Recreation
Joseph E. Keyes, Jr.

Special Events Co-Ordinator
William Hilton



Director of Parks & Recreation
Maria P. Giustizia

Village of Patchogue
Department of Parks and Recreation
380 Bay Avenue,
Patchogue, NY 11772
Phone: (631) 475-4302 Fax: (631) 475-4364

January 23, 2023

Dear Parade Participant,

On behalf of the Patchogue Parks & Recreation Department and the Greater Patchogue Foundation, we would like to issue a warm Irish Invitation for you to march in the:

“ST. PATRICK’S DAY PARADE”
12:00 noon
Sunday, March 19, 2023

Trophies will be awarded in the following categories:

- Capitol One Bank Trophy – Best Overall Unit
- Mayor’s Cup – Best Pipe Band
- Foundation Trophy – Most Irish Unit

Staging area will be on Route 112, west side **ONLY**. Please fill out and return the attached application no later than March 6, 2023. If you have any questions, please contact the Patchogue Recreation Office at 631-475-4302.

NOTICE: Profit making groups **MUST** include entry check with their application and made payable to **VILLAGE OF PATCHOGUE**. Any group using motorized vehicles **MUST** send us a copy of the insurance card.

Parade Entry Fees:

- \$150.00 per entry application
- \$25.00 each addition unit (MAXIMUM 4 UNITS)

Discounts & Exemptions:

- 50% discount for Patchogue Chamber Members (ENTRY FEE ONLY)
- Non-Profit entries exempt from ALL FEES.

PARADE RULES

1. The parade will step off at 12:00 noon. It is therefore very important for your unit to be in place at the staging area by 11:00a.
2. Any organization that will be distributing candy **MUST** hand it to spectators. Throwing candy or goodies is **PROHIBITED** due to the risk of injury.
3. Any entry that has a motorized vehicles (i.e.: cars, trucks, vans, floats, etc.) must ensure that all vehicle insurances are up to date and present within the vehicle on the date of the event.
4. Distribution of political handbills or printed material is **PROHIBITED**. If caught, you will be banned from future parades.
5. **ALL MARCHERS MUST PROCEED THROUGH THE PARADE ROUTE IN A CONTINUOUS MOTION**. Stopping along the route for demonstrations or exhibitions is **PROHIBITED**, as it creates gaps in the parade and backs up subsequent units.
6. Emergency vehicles **MUST NOT** use their sirens and/or air horns along the parade route as they scare young children.
7. **NO** organization will receive compensation from the Village of Patchogue or the Greater Patchogue Chamber of Commerce for their participation in the parade.
8. The Parks and Recreation Department reserves the right to **DENY** any group they feel does not fit in with the character, spirit, or size of the parade.
9. All floats entered in the parade are **SUBJECT TO PRIOR APPROVAL** by the parade organizers. Those floats which could be considered offensive or scary to young children will **NOT** be permitted to participate.
10. All entrants agree that the Village of Patchogue has the sole right to any taping or filming of this event for commercial purposes.

NOTICE TO ALL PARENTS OF YOUNG MARCHERS

Dress your children accordingly for weather conditions. There is a **ONE HOUR** wait at the staging area before the parade begins.

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St. Patrick's Day Parade
Application

Name of Organization: _____

Please Check One: Profit Making Group _____ Non-Profit Group (MUST PROVIDE PROOF) _____

Name of Group Leader: _____

Address: _____

Town: _____ **Zip Code:** _____

Cell Phone: _____ **Work Phone:** _____

E-Mail: _____

Will you be playing music? YES _____ NO _____

Band (# of marchers) _____

Marching Group (# of marchers) _____

Float (# of vehicles) _____

Scout Group (organization) _____ **Service Unit** _____

Car/Truck Club (description) _____

Other (description) _____

****ALL ENTRIES MUST BE DECORATED****

Please return this application with your entry fee check made payable to VILLAGE OF PATCHOGUE by March 6, 2023. You may hand in entry and check OR mail to:

**Patchogue Parks and Recreation Department
380 Bay Avenue
Patchogue NY 11772**

Upon receipt and approval of the application, additional information will be sent to you.

ACKNOWLEDGMENT:

My parade entry **WILL NOT** throw candy or any other items into the crowd. It is an **EXTREME HAZARD** to spectators and a liability to the public, Village of Patchogue, and our organization.

INITIAL: _____

My parade entry's motorized vehicles contain up to date insurance cards and all insurance cards will be present within the vehicles on the date of the event.

INITIAL: _____

The Parks and Recreation Department **MAY DENY PARTICIPATION** to any group they feel **DOES NOT** fit in with the character, spirit, or size of the parade.

INITIAL: _____

In order to be valid, application **MUST** be signed by the group leader:

Leaders Signature: _____

Print Name: _____

Cell Phone: _____

Date: _____

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St. Patrick's Day Parade
Release Form

Name of Leader: _____

Signature of Leader: _____

Phone #: _____

Date: _____

I _____, representing _____,
do hereby covenant and agree to release and hold harmless the Village of Patchogue from and
against any and all liability, loss, damages, claims, or actions (including costs and attorney's fees)
for bodily injury and/or property damage, to the extent permissible by law, arising out participation
in the **St. Patrick's Day Parade**.

I understand participation in the **St. Patrick's Day Parade** involves rigorous physical activity and
risks of physical injury, and I assume these risks. I hereby consent to emergency transportation and
treatment in the event of illness or injury. I hereby accept responsibility for the payment of any
emergency transportation or treatment. I further certify that I am in good physical condition, and I
have no medical or physical conditions that would restrict my participation in this event.

Please be advised, this waiver **MUST BE** completed, signed and returned to the Village of
Patchogue Parks & Recreation Department. Failure to do so will result in your organization not
being able to march in the **St. Patrick's Day Parade**.